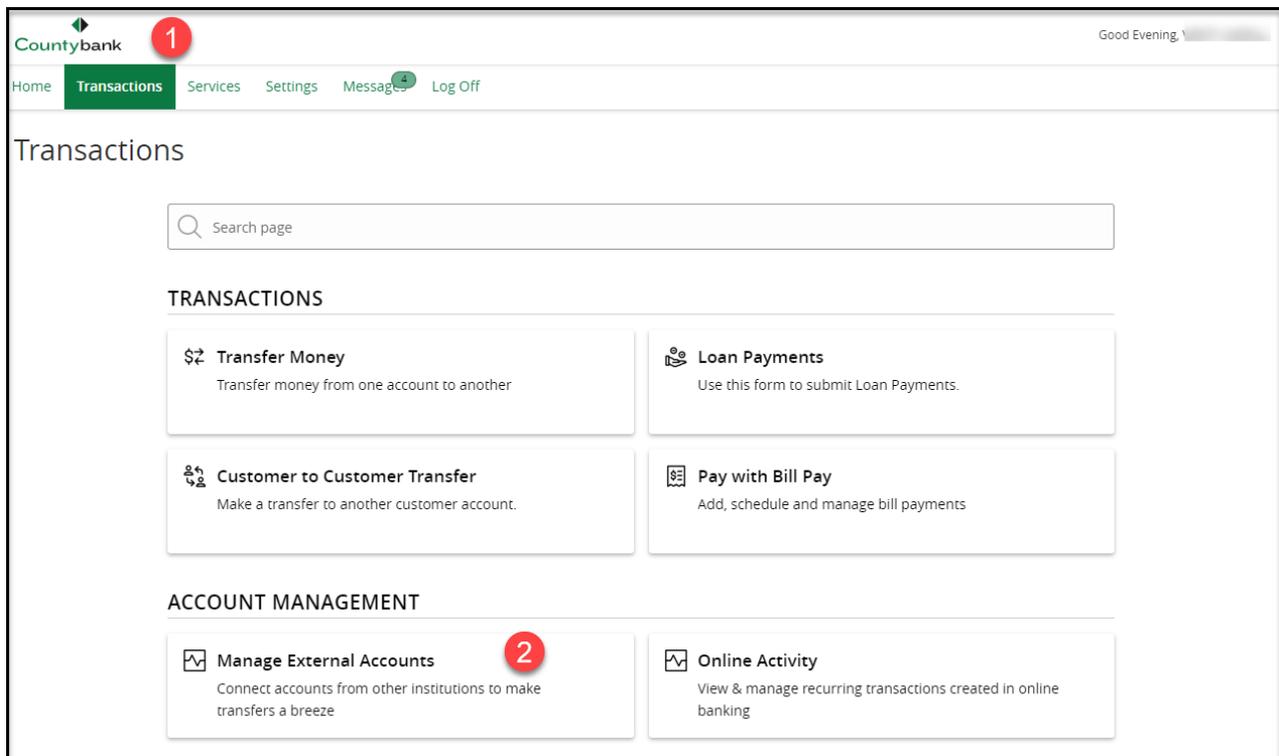


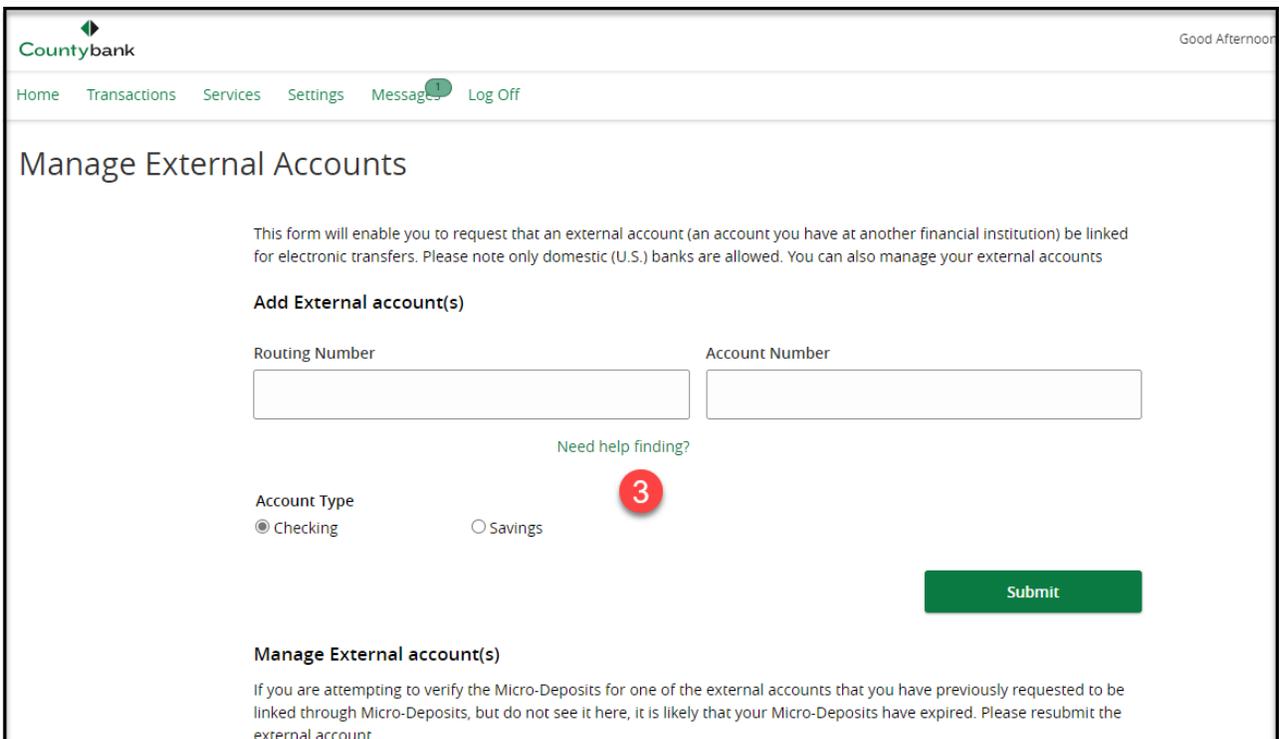
External Account Transfer

This guide contains step-by-step instructions on how to set up an external account to transfer funds between Countybank and the other financial institutions. The external account must be an account that you have full rights to.

Initial Setup



The screenshot shows the Countybank website's 'Transactions' page. At the top left, the Countybank logo is followed by a red circle with the number '1'. The navigation bar includes 'Home', 'Transactions' (highlighted), 'Services', 'Settings', 'Message', and 'Log Off'. The main heading is 'Transactions'. Below it is a search bar. The 'TRANSACTIONS' section contains four cards: 'Transfer Money', 'Loan Payments', 'Customer to Customer Transfer', and 'Pay with Bill Pay'. The 'ACCOUNT MANAGEMENT' section contains two cards: 'Manage External Accounts' (with a red circle '2') and 'Online Activity'.



The screenshot shows the 'Manage External Accounts' page on Countybank. At the top left, the Countybank logo is followed by a red circle with the number '3'. The navigation bar includes 'Home', 'Transactions', 'Services', 'Settings', 'Message', and 'Log Off'. The main heading is 'Manage External Accounts'. Below it is a paragraph explaining the form's purpose. The 'Add External account(s)' section has two input fields: 'Routing Number' and 'Account Number'. Below these is a link 'Need help finding?'. The 'Account Type' section has two radio buttons: 'Checking' (selected) and 'Savings'. A green 'Submit' button is at the bottom right. The 'Manage External account(s)' section is partially visible at the bottom.

External Account Transfer

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External Account Authorization

Your External Account request has been submitted.

Two small micro deposits will automatically be made to your External Account. It can take from 1-3 business days for these deposits to appear in your External Account.

When you receive the two micro deposits in your External Account, please return to Manage External Accounts in Online Banking, and use the "Verify Account" option on the account tile to verify your External Account. You will need to know the amounts of both micro deposits to verify your External Account.

You will not be able to make transfers to/from this External Account until the micro deposits have been verified.

Close

STEP	ACTION
1	Log into online banking and select 'Transactions' from the menu.
2	Navigate to and select the 'Manage External Accounts' tile.
3	Enter the full account and routing number for the external account. Then submit.
4	A pop up for a secure access code will populate, enter the secure access code and select verify. (not pictured)
5	A second pop up will include information about the process and expectation of timeframe for completion. Please read carefully before closing the window.

External Account Transfer

Micro Deposits

Countybank Good Afternoon, [User Name]

Home Transactions Services Settings Messages Log Off

Manage External Accounts

This form will enable you to request that an external account (an account you have at another financial institution) be linked for electronic transfers. Please note only domestic (U.S.) banks are allowed. You can also manage your external accounts

Add External account(s)

Routing Number Account Number

[Need help finding?](#)

Account Type
 Checking Savings

Manage External account(s)

If you are attempting to verify the Micro-Deposits for one of the external accounts that you have previously requested to be linked through Micro-Deposits, but do not see it here, it is likely that your Micro-Deposits have expired. Please resubmit the external account.

1 There is an external account that can be verified with micro-deposits.

2 BANK
 External Checking: XXX 7
 Routing Number: 6
 Verify

Verify Micro-deposits X

Please enter the two micro-deposit amounts that you received in your external account. Enter the amounts as they appear after the decimal point. (Example: \$0.XX should be entered as XX.)

Micro-deposit 1 Micro-deposit 2

Countybank

Success

You have successfully verified the micro-deposits, and your external account is now linked. You can now use this account to transfer funds.

STEP	ACTION
1	Within 1 – 3 business days micro deposits will be deposited into your chosen external account. This bar will show up once the micro deposits have been sent.
2	Here you can see the external account information. Select the green 'Verify' when you are ready to record the micro deposits.
3	Enter the 2 Micro deposits as instructed and Click Submit.
4	A pop up for a secure access code will populate, enter the secure access code and select verify. (not pictured)
5	After successful secure access code entry, the last pop up will show success and now your External account has been added for transfer ability.

External Account Transfer

Transferring To and From

Now that the external account is linked, sending money to and from accounts is as easy as transferring between your own accounts. External transfers can take 1 to 2 business days.

Amount	\$200.00
Send On Date	10/18/2023
Routing Number	053207766
Account Number	XXXXXX4147
Account Type	External Checking

Transaction #32219 is scheduled to be sent on 10/18/2023.

From	External Checking XXXXXX4147
To	KASASA CASH BACK 411672006
Amount	\$200.00
Send On Date	10/18/2023
Memo	Funds Transfer via Online

STEP	ACTION
1	From the home menu select 'Transactions', then click on the transfer money tile.
2	The drop-down menu will show all available accounts.
3	Here choose amount, frequency, and date. Then select 'Transfer Funds.'
4	An authorization will pop up to verify. Once authorized and sent, it cannot be undone.
5	Once authorized, a confirmation will be displayed.

Questions? Contact Countybank customer service at (864) 942-1500.

External Account Transfer
